



Huntington Beach Union High School District Board Policies and Administrative Regulations

BP 1312.3
Page 1 of 2

Community Relations

Uniform Complaint Procedures

The Governing Board recognizes that the district is responsible for complying with state and federal laws and regulations governing educational programs. The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, mental disability or physical disability in any program or activity that receives or benefits from state financial assistance. The district shall also follow uniform complaint procedures when addressing complaints alleging failure to comply with state or federal law in the following student programs:

1. Adult basic education
2. Consolidated categorical aid programs
3. Migrant education
4. Vocational education
5. Child care and development programs
6. Child nutrition programs
7. Special education programs.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

Upon receipt of a written complaint from an individual, public agency or organization, uniform complaint procedures shall be initiated. The Superintendent or designee shall distribute full information about these procedures.

Uniform Complaint Procedures (continued)

The Board recognizes that a neutral mediator can often suggest an early compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate a mediation process before beginning a formal complaint investigation. The Superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations.

The Board acknowledges and respects student and employee rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case-by-case basis.

The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of discrimination or participation in complaint procedures. Such participation shall not in any way affect the status, grades or work assignment of the complainant.

Legal Reference:

EDUCATION CODE

200-262.3	52300-52483
8200-8498	52500-52616.24
18100-18179	52800-52863
35160	54000-54041
44670.1-44671.5	54100-54145
48985	54400-54425
49060-49079	54440-54445
49490-49560	54460-54529
51513	56000-56885
52000-52049.1	59000-59300
52160-52178	64000

CODE OF FEDERAL REGULATIONS

TITLE 34
100.1-100.13

CODE OF REGULATIONS, TITLE 5

3080 and 4600-4671

UNITED STATES CODE, TITLE 20

1221-1232g
1681-1688

Policy

Adopted: 11-10-92
Revised: 7-26-00
Revised: 12-10-02
Revised: 7-20-04

